

## 2021 MATSOL Virtual Conference -- 15 PDP option

As a service to our members, MATSOL offers a PDP option for MATSOL 2021 Conference participants.

**Step 1: Attend 12 hours of MATSOL conference presentations**, either live sessions attended during the conference or session recordings viewed after the conference. (See instructions for accessing the recordings at <https://www.matsol.org/2021-conference>) The number of minutes viewed will be verified via MATSOL's virtual conference app.

**Step 2: Create a PDP Project: Action Plan or Lesson Plan**

### Required Components

#### 1. Session list:

- A list of the conference sessions you viewed (live sessions or recordings). Include the full title of each session so that we can verify your attendance.

#### 2. PDP Project: Choose 1 option:

- **Action Plan:** Based on information in one or more of the sessions, Identify an area of improvement in your classroom, school or district. Create an action plan with specific, measurable steps that you (and your colleagues) can take to address the issue.

**OR**

- **Lesson Plan:** Create or adapt a lesson plan that incorporates approaches or strategies described in one or more of the sessions.

### Guiding Questions/Rubric

Action Plan	Lesson Plan
<b>Background:</b> Explain your context. What is your educational setting? What is your instructional or administrative focus?	<b>Background:</b> Explain your context. Who are your students and what is your educational setting? What is your instructional focus?
<b>Goal:</b> What problem or need does the plan address? What do you hope the plan will accomplish?	<b>Objectives:</b> What are the language, content, or other instructional objectives for this lesson?
<b>MATSOL Conference Connection:</b> What specific ideas from the MATSOL conference sessions are you incorporating into the Action Plan? Why did you choose them? (Make sure to cite the sessions)	<b>MATSOL Conference Connection:</b> What specific approaches or strategies from the MATSOL conference sessions are you incorporating into the Lesson Plan? Why did you choose them? (Make sure to cite the sessions)
<b>Action Steps:</b> What concrete action steps are necessary for meeting the goals? What is a	<b>Lesson Plan:</b> How will you go about teaching this lesson? What materials will you use? What

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### PDP option

reasonable timeline? Who else needs to be involved to carry out the plan? What resources are needed?	instructional methods and engaging activities will lead students to mastery of the objectives? How will you assess mastery?  If appropriate for your context, you may use the Lesson Plan Template from the <i>Next Generation ESL Curriculum Resource Guide</i> as a guide (see <a href="https://www.doe.mass.edu/ele/instruction/">https://www.doe.mass.edu/ele/instruction/</a> )
<b>Professional Presentation</b>  Is your plan clearly written and easy to follow with few or no errors in grammar and spelling? Are your sources (including conference sessions) cited? Is your plan 3 to 5 pages in length?	

### **PDP Project Submission**

You must be a currently registered participant of the [2021 MATSOL Virtual Conference Whova](#) platform to submit a PDP project for evaluation.

1. Save the session list and project in PDF format (preferably 1 document).
2. Submit online at [www.matsol.org/2021-pdp-option](http://www.matsol.org/2021-pdp-option) by September 30, 2021.

MATSOL will review submissions on a rolling basis and approve PDPs no later than October 31, 2021.

### **DESE FAQ: Can I earn PDPs for attendance at a professional conference?**

<https://www.doe.mass.edu/pd/faq.html#A5>

PDPs are no longer awarded for attendance at a professional conference. However, an educator could receive PDPs if (1) the conference spans two or more days, and allows for attendance at a series of sessions/workshops on the same or similar topic totaling 10 hours or more and (2) if attendance results in a final product that would serve as an assessment of learning, such as developing a school-based activity or curriculum, or publishing written material.

Educators who attend a professional conference for less than 10 hours in a given topic may extend their learning to reach the required 10 hour minimum by developing a final product, such as the examples listed above. They may also "bundle" conferences on the same topic, but must still develop a final product, such as a resource that is published by the school or district.