



EQUITY & EXCELLENCE FOR ENGLISH LEARNERS

Massachusetts Association of Teachers
of Speakers of Other Languages

Call for Proposals

Students in Teacher Preparation Programs

MATSOL 2019 Conference Poster Session

May 29 - May 31, 2019 | Framingham Hotel & Conference Center | Framingham MA.

www.matsol.org/2019-conference

MATSOL Conference invites currently matriculated students in teacher preparation programs to submit a proposal for a poster session at the MATSOL 2019 Conference on a topic related to English learner education. Posters should contain a summary of an academically sound scholarly or creative project presented in a visually engaging format, highlighting work through charts, graphs, maps, etc. Proposals should include the main topic(s) and description of the visual display. Presenters should plan on short, informative discussions with convention attendees throughout the entire poster session.

About the Conference

The **MATSOL 2019 Conference** brings together educators from across the Commonwealth of Massachusetts working with English language learners at all ages and levels, and in all program types, including ESL teachers and other educators of ELs in PK-12 public schools, pre-service and in-service teacher educators, as well as ESL faculty in community college, university IEPs, private language schools, and adult education programs. Some presentations may address a particular audience, while others cover broader topics of interests to all audiences.

General Information

- Posters should focus on classroom activities, promising practices, or research related to the education of English learners.
- Poster sessions will take place in between 1:30 PM and 3:30 PM on one day of the conference (Wednesday, Thursday or Friday, May 29 - 31, 2019)
- Poster session proposals are open only to students matriculated in a degree program (proof of student status required).
- Presenters must prepare 36" x 48" poster displays. See TESOL's "Preparation Guidelines for Poster Session" for formatting suggestions -- *Note that MATSOL posters are smaller in size.* TESOL Guidelines: <https://tinyurl.com/y8cwq6v8>
- Poster session presenters must register for the conference on the day they present and pay the registration fee of \$60 (50% the \$120 early registration rate). *NOTE: If presenters fail to register, accepted posters are subject to removal from the program.*
- MATSOL cannot reimburse presenters for expenses associated with the conference, including travel, hotel, cost of producing handouts, or any other expense.

Important Dates

Call for Proposals	Due March 1, 2019
Notification of Acceptance	March 27, 2019
Presenter Registration Deadline	April 15, 2019
Poster Sessions	Present on Wednesday May 29, Thursday May 30, or Friday May 31

Proposal Evaluation Criteria

All proposals are double-blind reviewed. The reviewers will not know the authors' identities, and the authors will not know the reviewers' identities. All proposal reviewers will use the evaluation criteria and scoring rubric. The reviewers advise the Conference Committee, and the Conference Committee makes the final selection. Your proposal is an important factor in poster selection. Proposals should be carefully written and proofread.

Poster Session Proposal Form

Submit your proposal online at www.matsol.org/2019-poster-sessions. Please gather the information below before you begin your proposal.

Required Information

Important: All information in your proposal must be submitted exactly as you would like it to appear in the program. MATSOL is not responsible for any errors in the conference program book resulting from errors or omissions in information you submit. MATSOL reserves the right to edit information for length or clarity.

Presenter: (limit: 1 presenter per poster) The person responsible for coordinating the presentation registering for the conference by the deadline.

- **Name:** The presenter's full name.
- **Affiliation:** The presenter's college or university.
- **Email:** An email address for inclusion in the program.
- **Telephone number**
- **Schedule Preference:** Indicate which days you can present your poster at the conference.

Proof of Student Status: Upload proof of student status (A scanned copy, screen shot, or photo of a dated student ID, class schedule or other documentation).

Poster Title: Title of your presentation (10 words max). The title should accurately reflect the content and be clear to the intended audience. Avoid overly general titles, such as "Teaching English Language Learners." Capitalize all verbs, nouns, adjectives, adverbs, and pronouns, no matter how many letters they have. Do not capitalize conjunctions, articles, or short prepositions of fewer than four letters.

Poster Abstract: The abstract is a summary of the poster that appears in the conference program (50 words max), and is used by conference participants to decide which poster to view. The abstract may not contain any references to the presenter(s)' published works or names. It must be carefully written

and proofread to draw the most appropriate audience to the presentation. Spell out any acronyms or abbreviations that may not be familiar to conference participants (see [TESOL's Common Acronyms in the TESOL Profession](#) for a list of acronyms).

Poster Description: A description of the poster content that the proposal jury will read to select posters for the conference (300 words max). The poster description does not appear in the program. The poster description must:

- have a clearly stated purpose and point of view;
- include supporting details and session outcomes;
- contain evidence of current theory, practice, or research (use short in-text citations not full citations);
- show the appropriate amount of content for the size of the poster;
- demonstrate careful editing and proofreading;
- be relevant to educators in the Massachusetts context.

The session description must not include explicit reference to the presenter's name or identity.

Topic Strand: Choose one topic strand that best suits your proposal. See the general conference call for a description of the topic strands: www.matsol.org/2019-topic-strands

- Academic Language in the Content Areas
- Bilingualism and Biliteracy
- Co-Teaching and Collaborative Practices
- Culturally Responsive Teaching
- Curriculum Development
- Data and Assessment
- Listening, Speaking and Pronunciation
- Digital Learning & Technology
- Family and Community Engagement
- Policy and Advocacy
- Program Administration and Evaluation
- Professional Development and Teacher Education
- Reading, Writing and Literacy
- Vocabulary and Grammar